

RECORD



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St. Philip's
Episcopal Church
Buffalo, N.Y.

Minutes of the Vestry
January 7, 1975
thru

History, Meetings, Thursday, January 2, 1875

Meeting began at 7:30 PM with
prayer led by Father. Father after
prayer he thanked all for the
presence of the past year with
the church that we are (happy
past year) built on the future.

The minutes of the previous
meeting were read and the
church board of trustees were
reported all the books a million
who visited by Father & family
and decided by Father & family
to accept the resolution with the
necessary conditions. A question by
Father & family on the report on
the report of the board of trustees
committee were obtained but Father
decided on the plan of the
church. Father & family took the
minutes at this point and the
Father & family will bring in
their notes for the next meeting
on 1/11/75.

Communion service (the church
meeting)

After the first lady, Father
prayed for the church
Father & family.

Vestry Meeting - Tuesday, January 7, 1975

Meeting began at 7:25 PM with prayer led by Father Taylor after which he thanked all for the experiences of the past year with the hopes that we can (by our past examples) build on the future.

The minutes of the previous meeting were duplicated by the Clerk and after being read and digested by the Vestry, a motion was made by Robert Edwards and seconded by William Godfrey to accept the minutes with the necessary corrections. A question by William Godfrey on the report in the minutes of the Nominating Committee was explained by Robert Edwards -- In the absence of the Clerk, Robert Edwards took the minutes at this point and the Nominating Committee will bring in their slate for the Vestry meeting on 1/7/75.

Communications received: (Fr. Taylor presenting)

- 1) Letter from Bishop Robinson acknowledging our 1975 Diocesan Pledge of \$ 3, 600.

- 2) Letter of resignation from Mrs. Josie Jackson as Clerk to the Vestry effective January 31, 1975.
- 3) Letter from Bishop of Jamaica thanking us for the \$500 proceeds from the Harvest Supper that was sent to a Mission Church of St. Henry Park in Kingston.
- 4) Thanks from the Black Seminary in Virginia for the \$12 received in the name of St. Philip's Episcopal Church to aid him in his studies. This amount was the balance left from the Harvest Supper proceeds that did not go to the Mission Church in Jamaica.
- 5) Letter from Dean Smith (Central Erie Diocese) regarding a special Ash Wednesday Eucharist to be celebrated at Trinity Church on February 12th at 8 PM. Our Presiding Bishop, John M. Allen will be co-celebrant and St. Philip's is invited to attend.
- 6) Summons received from Court of Erie County regarding the Will of Malitta Holly, received on 12/21/74. The attorney is Mr. Kaufman and St. Philip's will receive something at final probate of this Will.

Harden's Report (Henry L. Van Landingham reporting).

1. Renovation of the Church has been completed with a few minor hazards remaining to be corrected.
 - a. sharp cornered pulpit
 - b. carpeting in sacristy hall
 - c. steps from organ chair left to be carpeted
2. Church Snow Plow has been purchased for \$249.00, a 5 H. P., 2-stage plow with one year guarantee, purchased by Harden Van Landingham.
3. The Senior Warden along with two other Vestrymen have spoken with Mr. Kippy (Sexton) about the quality of his work. Mr. Kippy promised to be more conscientious, but to date no noticeable improvement has been made. Mr. Van Landingham advised the Personnel Committee to seek another person for this job, immediately.
4. Warden Van Landingham reported that many things discussed in Vestry Meetings are all over the neighborhood the next day.

He should be more discreet, keeping Church matters within these walls.

5. Harden Van Landingham has sent out the contract for 1975 to the Diocese. Question by Dr. Bullock as to whether or not we are going to have an audit of the Church's Financial Records, as previously noted. Mr. Van Landingham stated that he is still looking for "impartial" parties to conduct the audit.

Finance Committee (Willard A. Morse reporting)

There was much discussion on the Income-Disbursement Statement presented by the Finance Committee particularly the matter of "bills due" for Fr. Taylor's (9 month) Pension Fund and 261 Cherry St. Questions were also raised on the three different amounts showing due to National Fuel Gas. Mr. Morse explained that the \$34.05 amount showing has been paid, according to his records and he must check with the Gas Company to verify this payment.

There was one "bill due" that was mistakenly omitted -- the Rector's Discretionary Fund in the amount of \$300. After the remaining questions were answered concerning the report, Fr. Taylor expressed thanks to Mr. Morse on behalf of the Vestry for preparing this report -- noting that many hours of volunteer services go into the preparation of a report such as this.

Budget Committee (Dr. Benjamin F. Bullock, Jr. reporting)

Dr. Bullock, Chairman, presented the proposed budget for 1975 totalling \$47,758.00 (rounded). After much discussion, ~~dissecting~~ dissecting and additions to the budget, the proposed figure was closer to \$50,000. Mr. Godfrey suggested that we budget a person on a 40 hour work week. Mr. Edwards agreed with this suggestion, stating that we need a full time person to care for the Church buildings and grounds and certainly as the Winter progresses there services will be greatly needed.

The Budget Committee acknowledged the request of the Church School for \$300, the Choir's request for music \$250 was honored, but the request of \$327 for vestments was denied. However, the Budget Committee raised the amount allotted the Choir to \$300. As an augment to the Secretary's and Sexton's salaries, the Budget Committee is proposing hospitalization (Family Plan) which will be investigated further for the rates and premiums involved. Other lines in the budget included \$200 for Seminaries, \$200 for Extension of Education for Clergy and \$1500 cost of living increase. Also Rector's Discretionary Fund and Religious Supplies were included.

-- No reports from Stewardship and Religious Education Committees.

Property Committee (Alex Cales reported)

Replacement of four windows has been completed (Rector's Church Auditorium, basement, Center front office). One on stage remains to be replaced. Mr. Cales, after about three consultations with the furnace man, found that

the pipes are rusting. The radiator valves are also rusting and on occasion prevent the flow of water to generate heat for the building. The furnace man from Charles K. Turner Co. advised Mr. Cales to have the radiator furnace system inspected each month, especially during winter. Discussion and questions regarding the cost involved for this type of inspection and whether or not we are covered by a service policy. Mr. Edwards suggested that we contact Turner Co. as quickly as possible so that we can get a service policy and get the radiators working properly. Mr. Van Ledingham suggested finding out what type of service policy package would be relevant for our consideration. Mr. Cales added that he also took the Turner representative over to the Rectory to check a reported furnace oil leak. No work was performed, but suggestions and advice were given to stop the leakage.

-- No reports from Housekeeping and Community Relations Committees.

Church Organizations Committee (Robert Edwards)

Committee will meet Sunday, January 12th and will formalize its plans for '75. The Christmas Card Sale was not as profitable as it could have been - the deadline was not met and the Committee lost its \$15 rebate.

Personnel Committee (no report)

Discussion at this time of Sexton. Thorden Van Landingham recommended that the Personnel Committee be given the task of finding a full-time sexton. Father Taylor added that the Vestry write Mr. Rippy a letter of our dissatisfaction with his services and of our intent to pursue another sexton.

Motion: To accept the recommendation of the Thorden and Rector (made by Miss Josephine Hunter, seconded by Mr. Laughton Thomas).

Motion carried.

It was agreed that at least two week's notice should be given Mr. Rippy. Father Taylor suggested that we try to get someone ~~that~~ who

would have the interests of St. Philip's at heart.

Community Center (Laughton Thomas)

The Center has received \$4200 from Erie County Youth Board. The Bazaar held December 20th was a success, and the Library is moving ahead with additional funds coming from individual donors.

Housing Committee (J. Van Landingham)

NYS Urban Development is being investigated and several cut-backs are now evident. Mr. Van Landingham has asked Assemblyman Eue to intercede and he is going to the Agency and the Governor to find out where our contracts has gone. Mr. Van Landingham called the local Buffalo USC to find out "What's happening."

Discussion. Mrs. Rudd hopes to attend her Community Relations Committee by having some kind of program where our people of Districts 7 and 8 can be informed about government. After much discussion regarding the City of Buffalo's 11.7 million dollars (revenue sharing) and how and where it will be spent, Mr. Sparks

reminded us that we should "beware" of the subtleties of politics. There has been a claim that there will be no new low-income housing built in the city, but it will be built in the suburbs or outskirts of the city. Basically, the suburbanites do not want low-income housing, because low income housing means black occupants. These people of the suburbs are the money that controls the City (downtown area) of Buffalo.

Nominating Committee (Marjorie Ludd reporting).

Mrs. Ludd thanked the Vestry for the opportunity to serve on this Committee. She presented the Vestry with the Committee's ballot and slate of four chosen persons as the recommendation from the committee. It was mentioned that after many futile attempts to contact David Bishop, who had expressed a desire to run for election at the January 13th Parish Meeting, the committee had to proceed with its task of choosing a slate of names and assumed that Mr. Bishop was

no longer interested or available. The "sample ballot" presented was not a very good or acceptable ballot and the chairman of this committee explained why it was not.

Motion: Made by Josephine Hunter

That we use a printed ballot for the voting at the Parish Meeting, to be prepared as soon as the nominations are made.

Seconded by Mrs. Ludd.

After discussion and unreadiness, Father Taylor explained that the congregation will be instructed of the voting procedures at the Parish Meeting -- each ballot will contain written instructions for completing.

Motion was carried with one negative vote cast.

Question: On the procedure for selection of Vestryman who may be elected at Parish Meeting as Wardman. Mr. Thomas informed us that the Canons require that any vestryman whose position becomes vacant through succession to the elected office

of Harder must be elected at the next Vestry Meeting, by the Vestry. Mrs. Budd explained that the Nominating Committee has asked each new candidate for office to prepare a profile to be displayed publicly on the night of the Parish Meeting.

Motion: Made by Harder Van Landingham

That profiles rendered to the committee be displayed conspicuously at the Parish Meeting.

Seconded by Harder James Parks.

After some discussion and comment by Father Taylor and others, the motion was not carried.

Old Business

Mr. Van Landingham reported that the organ loft has been completed, except for installation of the organ. He is trying to get one of our members to put carpeting on the stairs leading from the choir-organ loft to cushion the sound when traveling up and down the stairs. Robert Edwards has spoken with a representative of the Delaware Organ Company who assures that the installation should be complete by our February 9th

Rededication Service. Mr. Van Landingham reported that the renovation of the chancel was \$26,060 and the contractors rounded the cost off to \$26,000. This was paid in full on December 26th. Mr. Van Landingham asked for, his own personal use, the altar gates and two fluorescent fixtures left over from the renovation. Mr. Edwards made a motion that this request be honored. It was seconded by Mr. Godfrey. Motion was carried.

Plans are now being made to finish off the room off the Epistle Side of the Altar, as a Prayer Room.

Annual Parish Meeting - Jan. 13, 1975

Father Taylor hopes to emphasize the projected ecclesiastical concerns of the parish, the financial situation (which will include the Treasurer's report) and the balloting for Deanery Council Representatives).

New Business

Josephine Hunter asked about St. Philip's participation in the Deanery Lenten Services. Father Taylor

explained that a letter had been sent received from the Dean asking that the persons who represented St. Philip's last year participate as representatives again this year. To date, Mrs. Quintella Jaeger and Mr. Fred Anderson will serve from St. Philip's.

Rededication Service - Sunday February 9th

Our Guest Preacher, Father Frederick Williams from Church of the Intercession in New York City has offered to pay his own airfare. He will stay at the Rectory. Father Taylor hopes to have invitations printed for this service and the reception committee will be headed by Mrs. Horriett Everett. Mrs. Everett has requested \$250 toward the expenses for the supper following this service.

Motion: By Robert Edwards that

The Rededication Committee be allotted \$250 as requested.

Seconded by Miss Josephine Hunter

Candidacy for Seminary of
Michael B. Curry

Father Taylor presented, to be signed by each Vestryman, a form for appraising the candidacy of Michael Curry who hopes to be entering Seminary for study of the priesthood.

Motion: By Laughton Thomas

That the Vestry accept this request.

Seconded by Dr. Bullock.

The form was signed by the Rector, Wardens, and Vestrymen present.

Mr. Van Landingham expressed his joy in having served on the Vestry (as Warden) and as he now leaves the Vestry he would like to remind us that the business of the Vestry should be kept in Vestry meetings. There are some things that can be talked around, but others cannot. He advised that we support Father Taylor in his ministrations and that with his

support and our help we will soon be out of the rut that we had allowed ourselves to fall into in the past years.

Mr. Van Landingham thanked all for his opportunity of serving on the Vestry.

Next scheduled Vestry Meeting is Monday, February 13, 1975.

With no further business a motion to adjourn the meeting was made by Thorden Burke and seconded by Dr. Bullock.

The meeting was adjourned at 11:35 PM.

Submitted by,

Walter M. Appling
Acting Clerk to the Vestry

Vestry Meeting - Tuesday February 4, 1975

Meeting began at 7:25 PM with prayer led by the Chairman, Father Taylor, after which he welcomed to the Vestry Mr. Phillip V. Gaffney (Vestryman) and Mr. Robert D. Edwards (Storax).

The minutes of the previous meeting, having been duplicated and circulated, were accepted as written with necessary corrections.

Motion: To accept the minutes was made by Dr. Bullock and seconded by Mr. Gaffney.

Communications:

1) Letter from Clergy and Vestry of Mission in Kingston, Jamaica again thanking us for the gift of \$500 toward their Piano Fund.

2) Letter from Diocesan Committee on Church Music, Chm. Dr. Frederick Bergomaster of St. Paul's Cathedral, announcing a workshop to be held for Clergy and Church Musicians at 10 AM on February 15th in the Cathedral. The workshop will be led by Mr. David Lundser of England and the registration fee of \$5

includes lunch for the session.
Fr. Taylor asked that we send our organist, Mrs. Ruth Hojick. After some discussion (general discussion),

Motion: made by Miss Hunter that we comply with the above announcement requests.
Seconded by Dr. Bullock.

3) Letter from Bishop Robinson regarding Diocesan Council. In efforts to balance the budget of the Council, the provisions for the Ministry of University Chaplain, The Rev. Charles Linkler, "had" to be eliminated. As a result the Bishop is asking that all Churches in the Diocese pledge an additional \$250 (or a 5% increase of Diocesan Pledge) in order to meet this existing need. Any 5% increase will be applied to 1955 pledges, beginning in April.

* 4) Letter from Treasurer of the City of Buffalo regarding 261 Cherry Street. Property is to be sold by the City if existing tax payments are not met.

* 5) Letter received from Mr. Morse regarding procedures and forms

for conducting Audit for Diocesan use.

* (Both letters were turned over to the Chairman).

WARDENS' REPORT:

Mr. Edwards began by suggesting that we include in future Vestry Agenda, a report from the Rector.

The Rev. Starden reports that he has been acquainting himself with the job and duties of his office; Mr. William Cranston has taken on the duty of "Temporary" Sexton. The organ installation is almost complete and will be made ready for our special service on Sunday, February 19th. Mr. Edwards reminded us of the loss suffered by our sister Church (Grace, Rockport) which was destroyed by fire on last Sunday. He also suggested that the consideration of present memorials be delegated to the Stewardship Committee. The Warden indicated that he is willing to meet with the Committee of the Vestry to gather information about the progress that they are making in their respective endeavors.

He noted that perhaps a re-evaluation of the Committees should be made to find out if we really need such committees, and if the Chairmen would like to change and serve on another Committee for the current year.

RECTOR'S REPORT:

Ecclesiastical statements were given out at the General Parish Meeting in January. Many thanks to all who helped with the Parish Meeting.

About the Re-dedication: Everything is all set. Our preacher will be Fr. Frederick B. Williams and the Salvation Army Band will be accompanying the hymns at the service. We will need an extra supply of ushers, and the Vestrymen are asked to make themselves "conspicuous" and available. Seats need to be reserved for Clergy, etc. and additional seating will be needed. The Cecil Brown Funeral Home will loan 40 Chairs for the service. Fr. Taylor suggests that a microphone be run into the Parish Hall area for the overflow.

Discussion: The Chairman asked for suggestions for alleviating the seating

problem and also advice and suggestions on how we can show our appreciation to Father Williams, who will be paying his own air fare from New York City. The Chairman commented also, that if some Vestryman would like to entertain our guest preacher on Saturday, February 8th, this would be the only time that he will have to spend with us informally. Fr. Taylor also noted that there will be TV coverage for the service, and our Parks Commissioner will be attending the service. The greenery will be furnished by the Parks Department. Mr. Edwards suggested that chairs be placed in the center aisle. Mr. Morse reminded us that we have used chairs in the side aisles before and that on Saturday the Men of the Church are supposed to set up chairs and other items that will be needed for the service. Miss Hunter asked that we consider if the loose offering for this service should "properly" go to the Bishop. Mr. Morse reminded us that we had said that a program of this type should generate income for the Church's Treasury. Dr. Bullock moved that we give a gift to Fr. Williams, not to exceed \$30.

The motion was carried.

Mr. Godfrey suggested that we (the Thayers) check to see if Mr. Van Landingham is proceeding with plans for the loudspeaker, as he promised to do.

Lent: Circulars have been mailed to our Parishioners, with details of the Bible Study Classes to be held on Mondays, in cooperation with the Diocesan Lenten Program. Now, this year, on Good Fridays Evening at 7PM we will have a "Beating of the Bounds," a Torchlight Procession of Witness in the community. The Stations of the Cross will be made, as a group of parishioners process in a radius of blocks around the Church (outside). Mr. Edwards suggested that it will be a "moving" demonstration, but the weather may be a factor. Fr. Taylor noted that as an alternative, if the weather is bad, we will assemble in the Church for the service. He also commented that there will be a 7AM Mass each Wednesday morning during Lent.

FINANCE COMMITTEE

Mr. Morse distributed his written report, with much discussion following.

Mr. Godfrey asked about the amount showing in a Citibank Account and just what funds are represented in this amount. Mr. Morse explained that monies from the Sale of the Church and two Memorial Fund Accounts are included in the figure. Miss Hunter requested that a report be prepared indicating what is in this account, so that we may have a "true" picture of our finances.

Note: Fr. Taylor excused himself to go to Rehearsal in the Church; the meeting was turned over to the Varden, Mr. Edwards.

Mr. Edwards interjected that regardless to where the income or expenses are shown they should be reflected in the Monthly Treasurer's Report. He also asked each Vestryman to take some of the envelopes at the back of the Church and distribute them to the parishioners as soon as possible. Miss Hunter, after some investigation for an Auditor, reported that figures of \$200 to \$1,000 had been quoted to her for an Audit with Consultation. Some vestrymen felt that perhaps professional help was rather costly at this time and maybe we should use whatever resources (manpower) we have

now and hope to iron out the problem at a later date in the future. Comment was made that perhaps the Vestry should decide if this is necessary at this time. Miss Hunter reminded us that we should stop bickering over things that we have voted to have done and do them; it is most frustrating to come each month and discuss what is not going to be done -- even though we have voted to have it done. Mr. Thomas suggested that we could get all information regarding the audit to present at the next vestry meeting.

Motion: To accept the Finance Committee Report, made by Mrs. Ludd.

Seconded by Mr. Thomas.
Motion Carried.

HOUSEKEEPING Comm. Hec: (attached)

The Chairman, Mr. Frederick McAlpin, reports that he investigated costs of a new Buffing Machine. Price quotes from 3 companies: Tri-State, \$435 with 16 inch brush; Emulso, \$280 plus \$15 for 16 inch brush; John L. Carr, \$357. The chairman and his committee advise that we purchase the machine from Emulso to

help protect our floors from the winter traffic, etc. Dr. Bullock asked if it would be feasible to get a used machine instead of a new one; Mr. McAlpin explained that a new one would be better because of the guarantee and service warranty.

Note: Fr. Taylor, now returned from LeCarroll comments that he has been discussing with the Church Organizations their plans, and active efforts are being made to have Affairs to help augment our Church Financial problems.

COMMUNITY Relations Comm. Hec (attached)

Mrs. Ludd reports that her committee is planning a program, sponsored jointly by the Urban Suburban Group and United Methodist Church, on Kensington. There have developed many problems in the area with several "old" families who want to stay but many of the "new" families moving in the area are skeptical and appear unfriendly. Fr. Kryder of Calvary (Williamsville) has been contacted to help in the exchange of dialogue and hopefully help to remedy the situation. Fr. Taylor noted that

perhaps age, or the generation gap, may be a factor also.

PERSONNEL COMMITTEE:

Mr. Godfrey asked if there is anything in the Canons that pertain to the employment of a Vestryman as Sexton. Fr. Taylor said he would check for this answer. Miss Hunter asked: "To whom does one go when he has a question or a concern about an employee of the Parish?" Fr. Taylor answered that the Warden and the Rector should be consulted because they provide the supervision for all employees.

COMMUNITY CENTER:

Community Center is running quite smoothly. Some classes have been rescheduled. No incorporation yet because we need a good functioning board; the Chairman of the Board and others are now working on By-Laws for the Center.

OLD BUSINESS:

1) Organ loft: Mr. Edwards reports that the work is virtually complete; bills will be presented to

the Department of Urban Renewal for the completion of the balcony, and engineering costs. Also costs for the moving, relocation and installation of the Organ.

2) Motion was made to accept the Clerk's (Mrs. Jessie Jackson) resignation with a letter of thanks to be sent to her, at the suggestion of Vestryman Mr. Bullock.

3) Deanery Council: Miss Hunter noted that the Deanery Report was left off our Agenda and should be included in the next. There will be a meeting on Thursday, February 6th which she will attend. She also indicated that much planning has been done by Dean Smith with presenting the information concerning the representatives on the Council, but they have not been contested further. It is important, she felt, that the Council consider a regular meeting time instead of "call" meetings. Mr. Fred Clarkson has been named our Parish Coordinator for the Center Programs, and persons interested in registering for the courses should register with him.

4) Discussion on Vestry Committee Structure: Mr. Edwards noted that it is at the Rector's discretion to put to the Vestry for discussion the question of whether these Committee heads should be on a voluntary basis or should be appointed with "revolving" terms of office.

5) Election of Treasurer and Clerk to the Vestry: Mr. Thomas nominated Mr. Morse for re-election, and by unanimous vote, he (Mr. Morse) was re-elected for a 1-year-term. Mr. Godfrey nominated Miss Walter Appling as Clerk, and she was unanimously chosen to serve for a 1-year-period, also. Suggestion was made by Mr. Thomas that Miss Appling be appointed to the Associate Vestry and Father Taylor indicated that this was done at the Parish Meeting for all the nominees who were unsuccessful at being elected to the Vestry.

6) Discussion: Mr. Morse raised the question as to whether the Monday Bible Classes will conflict with Vestry Meetings to be held on first Monday in March.

It was agreed the the March meeting will again be held on Tuesday, and thereafter on Mondays.

7) Appointment of Representatives to Machinery Council: The Rector commented on the "power" of this council, and we need strong personalities, well-informed and active/regular attending representatives. He recommends that Miss Hunter and Dr. Bullock serve in our behalf.

Discussion: - Miss Hunter feels that someone "new" should be given a chance to serve but she would not refuse. She will offer guidance and direction to the individual elected. Fr. Taylor noted that he respects her wishes but would like her to remain on the council for one more year. He felt that to place a new person in at this time could be crucial.

Nominated: Miss Hunter, Mr. Anderson (declined), Mr. William McAlpin (declined), and Dr. Bullock. Elected to serve: Miss Hunter and Dr. Bullock. Mrs. Mildred Coleman was suggested as an Alternate Representative.

NEW BUSINESS:

1) Letter to be sent to Grace Church, Lockport, expressing our

sorrow in their loss on Sunday,
February 2nd.

2) By-Laws: Fr. Taylor suggested
that we seek to get a copy of
our existing laws, before we
proceed with plans for new ones.

Vestry Meeting - Tuesday, March 4, 1975.

The meeting began at 7:30 pm with prayer led by the Chairman, Father Taylor. Having no quorum yet, the meeting proceeded unofficially.

I. Minutes of the previous meeting were distributed and when a quorum is present, will be properly attended.

II. Communications:-

A. Mr. & Mrs. Daniel A. Sparks thanking the Vestry and Assoc. Vestry for support during their recent bereavement.

B. The Most Reverend John M. Allen, Presiding Bishop, regarding subscribing to the EPISCOPALIAN magazine, at an annual cost of \$2 per person.

C. Bishop Robinson acknowledging \$100 received for his discretionary fund from the Dedication Service.

D. Buffalo Challenger asking that we run an ad in their newspaper at a cost of \$5 per week.

E. The attorney for the estate of Marion Alexander designating \$200 to St. Philip's.

F. Fr. Russell J. Cmerda, Chm. of the Standing Committee of the Diocese regarding selection of three candidates for specific positions at the 1975 Diocesan Convention.

G. Quotes from the Delaware Organ Company on set of chimes for the organ. The chimes are to be given by Mrs. Marion Jackson. A vote of the Vestry is needed to pursue this venture. A motion was made by Mr. Morse and seconded by Mr. Edwards that we accept this offer.

NOTE: A quorum now present, motion made by Mr. Thomas and seconded by Mr. Parks that we accept the (February) minutes with any necessary corrections.

III. WARDENS' REPORT: - Mr. Edwards (written report attached).

IV. RECTOR'S REPORT: - Fr. Taylor

A. Dedication Service: generally was successful but many were unable to see the service due to lack of seats in the Church. Loose offering was \$225; \$100 went to the Bishop, the remainder to Fr. William.

B. Bible Study Classes: - are quite effective, but lacks youth attending.

C. Acolytes in Training: assisted by Messrs. Thomas and Kelvin Pierce; now approximately 10 new servers.

D. Lenten Services: on Wednesday evening could stand much more attendance; average 46 per service.

E. Good Friday Procession: planned to make an impression on the community and stimulate their interest.

F. Father Taylor has been invited to preach in New York City next Wednesday and will be away from the Diocese for a few days.

V. Committee Reports:

A. Finance Committee - Mr. Morse
1. According to the Budget we need about \$1000 per Sunday. We have already spent (since November 18, 1973) a total of \$125,595.09.

2. Bills received from Fast Press Printing Service are to be paid by the respective organizations that requested this service.

3. Expenditures for the Special Dedication Service totalled \$511, with \$250 being allotted for the Reception Committee.

4. The Treasurer's Report shows "bills owed" for the month of February totalling \$7,111.81.
Motion: That we withdraw \$7,000 from the Investment Funds to pay these bills (- - made by Mr. Thomas, seconded by Mr. F. McAlpin).
Motion carried.

Discussion: Insurances so far (2 mos.) spent over \$2,000. Many small bills could be paid by some of our organizations to relieve the Church of these minor expenses. Some kind of "austerity" budget is needed because even though we pay off these bills now, we have no guarantee that we won't be in the same fix in months to come. Mr. Bullock pointed out that incorporated in this motion should be a statement that we go on an austerity budget.
A motion, with this revision, was then unanimously carried.

6. Stewardship Committee: Mr. Thomas
The committee plans to compile a list of memorials at a future date.

C. Religious Education: Miss Hunter
1. Direction of Committee is the currently being discussed with Fr. Taylor.

2. Major concern at this time is the operation of the Altar Guild under the direction of this Committee.

3. Attention will also be given to the preparation of Church School Teachers.

D. Religious Committee

D. Personnel Committee: Mr. Gurfey
1. Committee was instructed to secure services of a sexton, a member of the Parish (preferably).

2. N.Y. State Unemployment Service suggested that we use the on-the-job Training Program and we will be reimbursed for 50% of the salary paid to the individual. The Employment Information Center was also suggested as a possible source for the help that we are now requesting.

3. To date, about 5 applicants have been interviewed -- one with previous experience.

4. The committee had hoped to get a retired person, on Social Security -- but so far -- no luck! The committee will be meeting this week to "act" on these five applications.

E. Memory Representatives: Miss Hunter

1. Meeting held February 6, at the Cathedral.

2. Among items discussed: (see attached written report).

VI. Old Business:

A. Committees of Vestry and Structure

1. Father Taylor reports, it is important to have committees function, and not just be a "committee of one (person)."

2. Committee heads should have a meeting within the next month and report the names of the members and plans to the Vestry, at the next scheduled meeting.

3. Father Taylor and newly elected Vestryman, Mr. Saffrey, will work together on the Church Organizations Committee. It was also indicated that Task Forces are needed and essential to keep a dialogue with the Vestry and to help in the various endeavors that we are trying to accomplish.

VII. New Business:

A. The Vestry agrees to undertake the venture suggested by Bishop Allin regarding subscribing to the EPISCOPALIAN.

B. Motion by Mr. Bullock that, to give the Delaware Organ Co. permission to begin whatever is necessary for installation of the Organ Chimes. The motion was seconded by Miss Hunter.

Motion unanimously carried.

C. The Vestry agreed that the Rector should sign the necessary papers, at the request of Attorneys for the estate of Marion Alexander, to allow us to receive \$200 from same.

D. Request from Buffalo Challenger was deferred.

E. Regarding the Audit:

1. Information from Miss Hunter (see attached written report).

2. Plans are being made to finalize our efforts to have the audit completed.

III. Adjournment:

Motion to adjourn made by Mr. Thomas; seconded by Dr. Bullock.

The next scheduled meeting is Monday, April 7 at 7 PM.

Closing prayers were led by Father Ingleton with a special remembrance for Mrs. Georgiana Woodard who went for surgery this morning.

Respectfully submitted,
Shatter Appling
Clerk to the Vestry

VESTRY MEETING

ST. PHILIP'S CHURCH - MARCH 4, 1975

REPORT - JUNIOR WARDEN

I. ORGAN

A. WORK COMPLETED - BILL HAS BEEN RECEIVED

B. MORE TUNING IN TWO MONTHS

C. LIGHTS NEEDED FOR SERVICING AND FOR STAIRWAY

II. HEATING SYSTEM

A. CHECKED BY CHAS. R. TURNER CO. REPRESENTATIVE.

B. CONDITION GENERALLY GOOD.

C. FIVE ^{AIRVENTS} WERE REPLACED TO CORRECT SOME HEATING DEFICIENCIES.

III. CHURCH AUDIT

A. TWO CONTACTS MADE (MISS HUNTER - R. EDWARDS)

B. FINANCIAL RECORDS TO BE MADE AVAILABLE, EVALUATED AND ESTIMATE OF COST MADE.

IV. LENTEN SUPPERS

A. ORGANIZATIONS HAVE COOPERATED

1. ACOYTE MOTHERS

2. E.C.W.

3. CHOIR - 3/5

4. SUNDAY SCHOOL - 3/12

5. MEN'S CLUB - 3/19

V. SEXTON

A. COMPLAINTS MADE ABOUT WORK PERFORMANCE

B. HAS BEEN COUNSELED TWICE, MOST RECENTLY, MON. 3/3

R.D. Edwards

March 4, 1975

INFORMATION FOR AUDIT

Recommended Firm Ernst and Ernst Mr. Fisk 854-6112

All record books needed (Ledgers, Minute books, Pass books)

Free consultation which would involve about two hours
Will be available in a couple of weeks

CENTRAL ERIE DEANERY

Meeting held February 6, 1975 at St. Paul's Cathedral
Among items discussed at meeting were:

- 1) Absentee voting at Annual Parish Meetings
- 2) Deanery Lenten Services
- 3) Contribution to Westside counseling Service through Urban Ministries
- 4) Ordination of Women to the Priesthood
- 5) Program on Hunger - - - "Pence" cans
- 6) Regular Schedule of Deanery meetings
April 3, June 5, Sept 4, November 6

RELIGIOUS EDUCATION COMMITTEE

Direction of committee is currently being discussed with Father Taylor
Major concern at this time is the operation of the Altar Guild under
the direction of this committee
Attention will also be given to the preparation of Church School Teachers

Josephine Hunter

Attendance March 4, 1975

1. Frederick W McAlpin
2. ~~Augusta D. Thorne~~
3. William H. Wagner
4. Bernice Woodard
5. P. V. Leslie
6. Alex. Gales
7. F. J. Goffney
8. B. J. Gullerby
9. J. J. Evans
10. Willard A. Moran
11. D. H. Sparks
12. Wm. Goffney
13. R. Edwards
14. J. Parks
15. Lorie Kirk
16. Father E. Don Taylor
17. Walter Appling
- 18.
- 19.

Vestry Meeting - Monday, April 7, 1975

The meeting was called to order at 7:30 PM with prayer led by Father Taylor, Rector and Chairman.

I. The minutes of the previous meeting were distributed and received with the necessary corrections.

II. COMMUNICATIONS:

A. Mr. Edwards reports that the Delaware Organ Co. has agreed to maintain and refurbish the organ at a cost of \$150 per year.

B. Father Taylor reports that the Delaware-Glider Youth Organization requests the use of our Parish Hall facilities for their meetings.

C. Letter again received from Urban Renewal, reported by Mr. Edwards.

III. WARDENS' REPORT: Mr. Edwards (see attached written report).

Note: The 1974 Income from the Profit/Loss Statement showed:

\$38,012.15
The Expenses totalled \$38,006.74
Net Profit --- \$35.41.

IV. Rector's Report:-

A. Lenten and Easter Seasons are now concluded and we can get on with the work that lies ahead.

1. The Wednesday Lenten Dinners were well received; fellowship was good. Many of those who attended Monday Bible Classes expressed the need for a continuation of this type of training session and the Rector hopes to be able to fill this need - in the near future.

B. Holy Week and Easter Services:

1. The 3 hours of devotion on Good Friday seemed improved in attendance over last year; the flow of people was most inspiring.

2. Easter Statistics for this year -- 341 attendance, 386 communicants. The Easter Offering was up by over \$600 this year.

3. Our general membership and attendance seems to be increasing and these figures of attendance and offering reflect the best increases we've had in the last 12 years.

4. The Good Friday Procession was very well received by the members of the community; there were 53 persons in the procession, in spite of the cool, damp weather.

5. Confirmation Classes will begin on Saturday, April 12 at 11 A.M. If there are any adults who cannot make the class at this hour, special arrangements will be made to conduct sessions at your convenience.

6. The Friday Post-Easter Dinner and Kick-Off were a success; we launched our (Festival) with much success and heaps of snow!!

V. Committee Reports:

A. Finance: - Mr. Morse (absent). Duplicated report shows income for the month of March. \$13,972.89. Income for the First Quarter, \$21,357.89. Disbursements for First Quarter \$19,507.88; balance on hand as of March 31, 1975 -- \$1,556.45

After much, much discussion and questions on the procedure that we are presently using as

opposed to the system of double-entry bookkeeping that was suggested by Mr. Pellet, this committee's report was accepted.

Motion to accept made by Mr. Bullock, seconded by Mr. Gaffney.

NOTE: Mr. Lew Fisher of Melody Fair discussed with the Vestry possible fund-raising campaigns, etc. Meeting temporarily adjourned to reconvene at 8:45 pm.

B. Budget - Mr. Bullock

As indicated in the figures of the Treasurer's report, there was \$7,000 borrowed from the Investment Fund(s) to pay our bills from last month. Including this amount, we are "ahead on expenditures and behind on income." At this point, the budget calls for about \$13,000 income; we are short some \$4,000 for the First Quarter. This committee will meet before the next Vestry meeting and will make its recommendations to the Vestry.

C. Religious Education: Miss Hunter.

The Altar Guild has been working diligently for the past month and new members would still be welcomed. Discussion on the Church School and its program: Father Taylor expressed his concern with the operation of our EVC -- there is a definite need for communication between this group and the Vestry.

D. Property Committee - Mr. Calos.

Two windows replaced in the Upper Parish Hall: he suggests that screens be put on windows to prevent breakage; windstorm damaged the front door and it has been repaired. The plumbing system still needs to be corrected. It was also noted that we should preserve those things that we have so as to decrease the possibility of our property becoming more run down. Organizations that use the Parish Hall, Kitchen, etc. should be instructed that they are expected to clean up after each use, to reduce time spent

and wanted by those who have to get the building in order, if they are negligent.

E. CHURCH ORGANIZATIONS:

Mr. Goffney.

A calendar has been placed in the Church Office and organizations should save their activities by checking with the Secretary to avoid any overlap of scheduling. Discussed for organizations that hold money in their separate treasuries. This is of no benefit to the Church's General Funds and its ability to pay any indebtedness. Also Mr. Goffney indicated that the Men's Club will be making a report on its (last) February dance, in the near future.

F. Community Relations: Mrs. Rudd (see attached written report)

Father Taylor informed us that Father Meers has asked Bishop Robinson to give his Blessings to a group of inner city boys, to be chaired by our Rector. The purpose of this inner city group will be to help

strengthen the Parish Life of the respective Churches. Also a Niagara Falls Parish has expressed interest and concern in our current success -- here at St. Philip's.

VI. OLD BUSINESS:

A. Delegates for General Convention.

Miss Hunter reminded us of the June deadline for submitting names of those to represent us at the Convention. Fr. Taylor, based on a letter that he recently received from VBE, advised us that we should make sure that those whom we choose are well-informed and will represent us in an intelligent and strong manner. Fr. Taylor recommends, Miss Hunter because of her background and experience, should suggest suitable candidates to the Vestry. She accepts the task and would like the assistance of a committee of volunteers to strengthen the chances to be made. Father Taylor and four volunteers will work with Miss Hunter.

B. Finances: Miss Hunter asked for a report that would reflect what we have in the bank versus that which shows up on the monthly financial reports. The deposits, escrow accounts, and checkbook bank balances should be a part of this report; and a bank balance by funds, the allocation of these funds and the actual bank balance should be shown each month or quarter. It was noted that a report of this type had already been given and that it would be too costly to have such a report each month.

VII. New Business

A. Suggested Contract for "Maintenance" of the Organ states:

Delaware Organ Co. will tune the organ twice a year and upon completion of the Fall tuning we will pay \$75 and at the Easter tuning another \$75.

They will make any minor repairs and adjustments during these visits, ~~but~~ but any overhauling, new parts and materials are not included in this agreement. H. Philip's must furnish adequate heat in the Church to properly tune the organ, and pay the fees stated above upon completion of each tuning. The contract shall be automatically renewed each year, unless we notify Delaware Organ at least 30 days, in advance, in writing, of our desire to cancel.

B. Delaware - Gidey Youth:-

Letter received from this group requesting use of the building on Wednesdays (7:30-10pm), and from time to time for dances and movies in order to bring about changes in the community through our youth. The Chairman of this group is Miss Adrienne Parker. Representative is Mrs. Adilie Lockett. Fr. Taylor indicated to Mrs. Lockett that he would present this information to the Vestry for

their decision. The Vestry now feels that a decision cannot be made until further questions are asked of the group; such as; the number of members in the group, ages, meetings of the sit-down type, and if they have adequate adult supervision.

C. Mr. Thomas would be happy to know of a member of the Associate Vestry who would be willing to fill this vacancy on the Community Center Board.

D. Recommendation made that we discuss with Mrs. Joe Jackson, Center Director, the possibility of installing screens on the upper Parish Hall windows to decrease the damage done by the afternoon activities held during Center hours.

E. Suggestion made to have the side passageway between the church (from Fernhill to Survey) fenced off to prevent vandalism and

the flow of traffic thru this area which is used as a shortcut from the two streets.

F. Episcopal Charities Drive is in continuous need of our support in order to reach our goal for this year.

Mr. Sparks, Parish Chairman, informed us that letters were sent to the Community Center families and with much satisfactory response being made.

Fr. Taylor agrees that he will push the campaign by way of bulletin and pulpit announcements, since the cost of mailing reminders would be more expensive.

VIII. Motion to adjourn was made and properly seconded. Closing prayers, led by Fr. Taylor, with a moment of silence on behalf of Mr. Stephen J. Malcolm, Sr., a former Vestryman, who is very ill at this time in Meigs Hosp. Next meeting scheduled for Monday May 5th, 7:00 pm.
Respectfully submitted
Halter Appling, Clerk

VESTRY MEETING
ST. PHILIP'S EPISCOPAL CHURCH - MONDAY APR. 7, 1975

WARDENS REPORT

I. PROPOSED AUDIT OF FINANCES

- A. SERVICES OF LOUIS PELLIS, 439 PARKSIDE AVE., BUFFALO, N.Y., PUBLIC ACCOUNTANT, WERE ACQUIRED BY THE JUNIOR WARDEN.
- B. CONSULTATION AND EVALUATION 3/11/75 WITH PELLIS AND MR. MORSE, TREASURER, IN CHURCH OFFICE RESULTED IN DECISION (PENDING CANVASS OF OTHER VESTRY MEMBERS) TO REQUEST MR. PELLIS PREPARE A FINANCIAL STATEMENT FOR 1974, RATHER THAN COMPLETE AUDIT, FOR REASONS CITED IN COMMUNICATION OF 3/23/75 FROM MR. PELLIS.
- C. LETTER AND FINANCIAL STATEMENT AS PREPARED BY MR. PELLIS ARE ATTACHED.

II. SEXTON

- A. FRED McALPIN HIRED EFF. MON. 3/31/75.
- B. SEXTON MET WITH FR. TAYLOR + JR. WARDEN ON SAT. 3/29/75 TO DISCUSS WORK SCHEDULE AND RESPONSIBILITIES.
 1. EVALUATION TO BE SCHEDULED AFTER NEW SEXTON HAS HAD TIME TO ADJUST TO THE ENTIRE JOB.

III. EMERGENCIES AND REPAIRS

- A. DOOR TO CHURCH COURTYARD DAMAGED BY WINDSTORM
- B. FLOODING OF PARISH HALL LOWER FLOOR DUE TO CLOGGED DRAIN AND WIND AND RAIN.

Community Relations

Urban-Suburban-Met Feb 25 at 10:15 a.m.
Tuesday in St Philip's parish hall with the
women of the United Methodist Church on Kensington
Avenue. We had open discussion on how + why
our group was formed + how to form a similar
group in their church. It was a very fruitfull
experience as it became apparent that we all
hesitate to form relationship with people you
afraid of or don't know. It takes courage to reach
out.

Some of our women have offered to assist the
women of the United Methodist in getting started
after they themselves make their own efforts to
organize a few women from each of their parishes.

Margie Rudd

Would you read this for me

Thank You

Visting Meeting Attendance
Monday, April 7, 1975

1. Marjorie Rudd
2. Mildred P. Coleman
3. ~~Edison Hunter~~
E. J. Jester
4. Alex Coles
5. ~~A. D. Thorne~~
6. Josie Hunter
7. James P. Parks
8. Frederick McAlpin
9. Daniel H. Sparks
10. Benjamin J. Bullock
11. Phyllis W. Coffey
12. R. L. Edwards
13. E. Don Taylor.
- 14.
- 15.
- 16.
- 17.
- 18.

MISS HUNTER - (R. EDWARDS)

Mr. W. C. Hunt (Miss Hunter - R. Edwards)

1. Call to Order by Junior Harder, Mr. Edwards. The Lord's Prayer was said by all. A motion to accept the minutes of the April meeting was made by Mr. Godfrey and seconded by Mr. Rudd. With no corrections, the minutes were approved.
2. Communications: Mr. Edwards and Mr. Parker received a letter from Bishop Robinson regarding the cassette message that the bishop sent to us earlier in the year. He has planned three meetings with wardens for this year. The meetings are to be held at Church of the Good Shepherd, Grace Church (Lockport), and Christ Church in Lockport.
3. Report of the Jr. Harder, Mr. Robert A. Edwards.
(see attached written report).
4. Committee Reports:
 - A. Finance: - Treasurer & Clerk absent; his written report was accepted after much discussion. Motion to accept the report, made by Dr. Bullock, seconded by Mr. Godfrey.

B. Budget: - The committee met but has no written report. Chrm. Mr. Bullock indicates that in comparing 1975 with 1974 (1st Quarter), our income was \$7600 and \$8366 respectively. Our expenses for this year are about \$6000 over last year's expenses. The committee recommends that the Stewardship Committee should now get busy. Motion made to accept this report; by Mr. Parks, seconded by Mrs. Budd.

Notes: The Jr. Garden is to meet with Mrs. Scruggs regarding her position as Fiscal Officer.

Motion: by Miss Hunter that we make all records and information available to Mrs. Geneva B. Scruggs so that she may carry out the duties of her office. Seconded by Mrs. Budd. Motion carried.

C. HOUSING: - Mr. Godfrey and Mr. Sparks reported that the mortgage held with Urban Development Corporation (UDC) for St. Philip's Homes is in question at this time. UDC representative and Niagara Frontier Housing

representative (Mr. Hodges and Mr. Vaughan) are to meet to determine whether or not we will be able to construct the homes on the E. North and Western site, as previously designated. It seems that the State UDC representative had no clear ideas; most of his information was regarding alternatives, rather than concrete and factual information.

5. OLD BUSINESS:

A. Convention Delegates:

Miss Hunter and committee will meet this Sunday (5/11/75) at 9:30 am to submit names for persons to serve as delegates.

B. Community Center Activities: (see attached written report from Mrs. Jackson, Director).

Motion: To accept the request made in this report -- by Miss Hunter, seconded by Mr. McAlpin.

Unreadiness: 1. Do we have a statement from the Treasurer (Church) indicating that we can afford the \$140 at this time?

2. Does our fire insurance prohibit the use of guards on

the windows; is this an obstacle in case of fire?

With no further unreadiness, the motion was carried with one opposing vote being cast.

6. NEW BUSINESS:

A. Delaware - Rider Youth: - representatives of this group come to answer some of the questions that the Vestry wanted answered. The group includes, at present, about twenty-five members (ages 14-18 years), male and female. The members would like a place to conduct their evening meetings. They have applied to the CAD Youth Department to receive some assistance with their plans. Plans call for membership identification card, persons to be invited as "Guests" (invitation only) to the Christmas party-dance, and movies, etc. to supplement their meetings. The (St. Philip's) can benefit by sponsoring the group and applying for a CETA aide to work as group advisor. The group is presently without an advisor and are not having meetings. The representatives who shared this information with us were:

Mrs. Addie Lockett (a member of St. Philip's), Mrs. Mary Olin and Miss Adeline Kerker, one of the youth representatives.

Mrs. Rudd agrees that the Community Relations Committee will work with this group to provide adult supervision until CETA aides are available.

Mrs. Jackson, Center Director, reports that an evening program is being written up in the Community Center's budget request to Episcopal Churches, and perhaps we can incorporate such a program as this group's in the Center activities for the coming year. Mrs. Rudd suggested that a renewal for next year, in the Fall, should be made to include this youth program.

Motion made by Mr. Godfrey that we provide a meeting place immediately, for the Delaware - Rider Youth Organization and as soon as supervisory personnel is obtained, they can begin their program. Seconded by Mr. Parks.

Unreadiness: 1. Have we consulted the Rector for his position in this matter?

Mr. Bullock suggested an amendment to the motion to include "at the approval of the Rector."

2. Have provisions been made for the extra cleaning that may result from these meetings?

A contract should be drawn up stipulating clean-up after any and all functions.

With no further unreadiness, the motion was carried.

B. MEETINGS: The Dr. Harder expressed the importance of having the treasurer, or a representative from the Finance Committee, present at our meetings to explain the numerous questions that come up each month from the Finance Committee - Treasurer Report. Mr. Morse is presently unable to attend meetings on Monday; however, he did manage to arrive for tonight's meeting. Mr. Morse indicated that the "figures speak for themselves"

and need no further interpretation either by himself or other Finance Committee members.

7. Meeting was adjourned at 10:25 PM with motion by Mrs. Ridd; seconded by Mr. Bullock.

Next scheduled meeting --
Monday, June 2, 1975.

Respectfully submitted,

Shalter Apploing
Clerk to the Vestry

ST. PHILIP'S CHURCH VESTRY MEETING
MON., MAY 5, 1975

JR. WARDEN REPORT

I. NEW ACTIVITIES IN PARISH HALL

- A. GYMNASTICS CLASS SPONSORED BY COMM. CENTER
TUE. AND THUR. EVENINGS
- B. CADETTE GIRL SCOUTS - SAT. MORNINGS -
MRS. WALKER IN CHARGE.

II. Re: SCREENING OF WINDOWS?

- A. ESTIMATE OBTAINED BY COMM. CENTER - \$280.00
REQUEST CHURCH PAY HALF.

III. FESTIVAL

- A. CERTIFICATE OF INSURANCE RECEIVED TO COVER
ACTIVITIES OF SUMMER FESTIVAL, JUNE 14, 1975

IV. INSURANCE APPRAISAL

- A. REPRESENTATIVE TO CALL IN ABOUT A MONTH
AT WHICH TIME GROUP COVERAGE WILL BE CONSIDERED

V. MEETING WITH BISHOP ROBINSON

- A. TWO WARDENS
- B. TUE. MAY 6, 1975 - CHURCH OF GOOD SHEPHERD
- C. GENERAL CHURCH MATTERS

Robert L. Edwards
JR. Warden

MEMORANDUM

TO: Rector, Wardens, Vestrymen
St. Philip's Episcopal Church

FROM: Josie Jackson, Director, St. Philip's Center

DATE: May 5, 1975

SUBJ: New Program; installation of window guards; installation of basketball equipment.

(1) New Program:

Ladies Slimnastics Class (exercise class) every Tuesday and Thursday, 7:30-8:30 p.m. beginning May 6, 1975. Center is aware of the Scouts using building on both evenings, and will use whichever level is free. Center Director will be responsible for opening and locking doors.

(2) Installation of Window Guards on 2nd level, Parish Hall.

I requested and received an estimate from Allied Fence Company of \$280.00 for 8' window guards for windows on 2nd level. They will be placed on hooks for easy removing.

Reasons for window guards:

- Safety of children while involved in physical activity.
- Maintenance and upkeep of our building.

Center Board is requesting Church to absorb one-half of the cost of installation.

(3) Installation of Basketball Equipment on 2nd level, Parish Hall

Center would like to install a rim and backboard for basketball activity on 2nd level. Rim and backboard will not be permanently affixed to property - can be taken down after use. Up to this point children (primarily boys 5-15 yrs.) have been using a makeshift rim for this activity.

Approval of the Vestry is requested on the above.

:jj
5/5/75

May 15, 1975

The Rev. Russell J. Amend
Nominating Committee Chairman
St. Bartholomew's Episcopal Church
Brighton and Fries Road
Town of Tonawanda, N.Y. 14120

Dear Father Amend:

The following persons have been nominated by the Vestry of St. Philip's and recommended to fill these respective positions, at the October 1975 Convention of the Diocese of Western New York.

1. DIRECTOR OF EPISCOPAL CHARITIES:

Priest: The Rev. James H. Littrell

2. DELEGATES TO GENERAL CONVENTION:

Priest: The Rev. E. Don Taylor

Lay Person: Mrs. Edward (Marjorie) Rudd

Yours truly,

Walter M. Appling

Clerk to the Vestry for:

James P. Parks, Senior Warden
Robert D. Edwards, Junior Warden

Worship Meeting - Monday - June 2, 1975

Meeting opened at 7³⁰ P.M. with prayer led by the Chairman, Father Taylor. The minutes of the May meeting were read by Fr. Taylor and Motion made by Miss Hunter, seconded by Mr. Parks that minutes be accepted with the necessary corrections. No immediate corrections, minutes were accepted, as read.

COMMUNICATIONS:

1. Letter from Surrogate Court re: Estate of Myrtle A. Anderson - \$1,000 to be released to St. Philip's; but needs a letter of release indicating the purpose for which this money is to be used.

Committee Reports:

1. Fr. Starden's Report (attached)
2. Rector's Report: - Chimes installed in organ, donated by Mrs. Marian Jackson; Service of Dedication on June 22nd at 11 A.M. A Mass and Organist (and Choir) will prepare music for the occasion.

Estate of Myrtle Anderson: - after consultation with the family of Myrtle Anderson, the Rector recommends using the money to put in a public address system.

Other items of interest in the Rector's Report include:

a) stress of need for active involvement by Parishioners on the Diocesan and National levels.

b) Union of Black Episcopalians Conference to be held in Raleigh, North Carolina, commencing June 23.

c) Church Fixing:- fence has been erected by our neighbors, Mr. & Mrs. Mc Graver, to prevent passage from side of church area.

d) Afternoon Retreat is being planned to discuss in detail developments needed within our Parish Life.

3. Religious Education - J. Hunter reports that on Monday, June 16, at 7:30 PM, there will be a meeting of this committee to look at our present Religious Education and to make plans for the Fall.

4. Property Committee. - A. Cole reports that estimate of work to be done on the roof is forthcoming.

5. Housekeeping Committee (attached)

Note: Mr. Edwards gave commendation to the Supt. J. McAlpin, on the upkeep of the building - only now we need cooperation and control to help preserve our facilities.

6. Community Relations (attached)

OLD BUSINESS:

A. Delegates to Diocesan Convention. J. Hunter reports that a letter was sent to Father Amend on 5/15/75 recommending Father James H. Littell for Director of Episcopal Charities (as a Diocesan Delegate) and Father Taylor and Marjorie Rudd as Delegates to General Convention.

B. Code of Regulations (Recommendations) for use of Church Buildings was circulated and read by Father Taylor after which he asked those present to make further suggestions to him so that this information could be printed and available for circulation to those who desire to use the Church building(s).

NEW BUSINESS:

A. Myrtle Anderson's Will.

\$1,000 with letter stating specific use to which money is to be used -- major portion of this will go towards installing a Public Address System.

B. Memorials. Plaques for listing memorials are in existence and should be investigated to have a general listing on a plaque board, of all the memorial donors. This should be placed in some conspicuous place in the Church.

C. Reception & Service of Recognition.

Mrs. Anna B. Scruggs reports that a service will be held on June 28 to honor 1975 graduates. Funds are to come from the Divisa Club's treasury to support this venture. Mrs. Scruggs and Robert L. Johnson are Co-Chairmen.

D. Replacement needed for Vestryman Mr. Laughton L. Thomas, as of August 1975.

Motion to adjourn was made by Jr. Harden, L. Edwards and seconded by J. Hunter.

Meeting was adjourned at 10:10 p.m. with Closing Prayers led by Father Taylor.

Next Vestry Meeting scheduled for July 7, at 7:00 P.M.

Respectfully submitted,
Halter Appling, Clerk

VESTRY MEETING
ST. PHILIP'S CHURCH - MON. JUNE 2, 1975

JR. WARDEN REPORT

- I. ATTENDED REGIONAL CHURCH MEETING WITH THE BISHOP - MAY 6, 1975 - CH. OF GOOD SHEPHERD.
A. DISCUSSION ON DIOCESAN BUDGET, NATIONAL CHURCH PROGRAM & CHURCH PROBLEMS. ANOTHER MEETING PLANNED FOR FALL.
- II. ENGAGED TURNER HEATING FOR REQUIRED REMEDIAL WORK ON HEATING PLANT BOILERS FOR INSURANCE PURPOSES.
- III. CLAIM PAPERS HAVE BEEN SUBMITTED TO AUTHORITIES OF COMMUNITY DEVELOPMENT (URBAN RENEWAL) FOR REIMBURSEMENT OF COSTS OF PHYSICAL CHANGES.
- IV. REVIEW PLANS OF SUMMER FESTIVAL.
- V. REQUEST PLANS FOR CHURCH PICNIC.

Housekeeping ~~St~~ Report

I Information on Cloth Washroom Towels

A. Frontier Linen

- 1) Cost of Five dollars weekly
- 2) ~~Change~~ Towels are changed ever week

B. Modern Linen - Salesmen is to contact the chairmen tomorrow 6/3/75

C. Morgan Linen - Salesmen is to contact the chairmen tomorrow 6/3/75

II Rules on Using the Church

A. It is the request of the Housekeeping Committee the congregation and all groups that use the church, be instructed to use it properly. Such as:

- 1) Closing all window.
- 2) Lock all doors
- 3) Clean Kitchen

Frederick McALPIN
House Keeping Chairmen

Community Relations Report June 2-75 (Mrs. Lockett was present)

Delavan-Giddes Youth Organization met at 7:30 Wed May 28-75

5 members were present due to late calling notifying them of change of address. Their goals are much to be admired as they are interested in healthy, constructive and creative activities -

I am planning an informative program with Attorney Goldfarb + Mr. Davis for this community and St. Philip's on the Desegregation and Integration of our Buffalo Public schools. This action is likely to take place in the fall of 76 and I'm working with the Council of Churches to help implement a peaceful + least resistant method for all concern.
Union of Black Episcopalians

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Union of Black Episcopalian

Vestry Meeting - Monday, July 7, 1975

The Vestry Meeting opened at 7:15 PM with prayer led by Fr. Taylor. The June minutes were read by the Clerk. Motion to accept the minutes was made by Mr. Parks and seconded by Mr. Goffney.

COMMUNICATIONS:

1. Mr. Richard Alt, salesman, re: Portable Oxygen Inhalator - cost \$10 per month, serviceable by his company with services similar to those of a fire extinguisher company.
2. Rice Roofing Co. - proposal. \$1480 plus tax, if tax exempt number is not furnished.
3. Randy's Blacktop Co. (estimate). \$225 for doing area from curb to side driveways, etc.

RECTOR'S REPORT:

1. Chimes on Organ have been dedicated; carillons installed and have been in use since Wednesday, July 2nd. These were paid for by part of the \$3,000 donated by Mrs. Marion Jackson.

Rector's Report (cont'd.)

The Cabinet for the Chimes has been installed in the Sacristy as a preventive measure to avoid vandalism or tampering, etc.

2. \$1,000 from the estate of Myrtle Anderson - estimates for the P/A system are being sought with design (plans) to connect upper Parish Hall and provisions for switch-off to the other buildings. Father Taylor is waiting to have the P/A system complete to hook up with the Carillons.

3. Mrs. Marshall, a Roman Catholic communicant, has provided the cloth for a complete set of White Altar Furnishings; a green set has been given by Mrs. Harriett Everett in memory of her son Arthur (R.I.P.).

4. Keep in mind the Episcopal Visitation by Bishop Robinson scheduled for Sunday October 19th.

5. Father Max Porter has officially applied to the Bishop for acceptance

into the Priesthood of the Episcopal Church, hopefully to assist at St. Philip's.

6. RE: Church of the Holy Communion (Lakewood). Father Taylor recommends that this Vestry (SPEC) send a letter to Father Curry, Priest-In-Charge, and the Vestry of Holy Communion to express our concern in their mishap - due to vandalism.

WARDEN'S REPORT: (L. Edwards)

1. Communication from Florence Helwitz Re: H. O. M. E. - 1490 Jefferson.

2. Furnace has been completed by the Charles R. Turner Co.

3. Health Inspection required for St. Philip's Community Center Program; several guidelines (agreements) must be met before the Center Program can continue to operate this summer, and in the future.

4. Annual Church Picnic is to be held on Sunday July 27th;

2. Moved by Mr. Goffrey,
based on recommendation of
this committee, that we
investigate and get estimates
on outside windows being
professionally cleaned;
seconded by Miss Hunter.

Mr. Bullock moved to accept
this report, seconded by Mr.
Edwards.

COMMITTEE ON COMMITTEES
(No formal report by Mr. Goffrey,
Chairman - but
unofficially, the Men's Club
treasurer - Lexter Dance receipts
totalled - \$ 327.35.

NEW BUSINESS: (Mr. J. Parks,
presiding)

1. Increase (proposed) of salary
for Fr. Taylor.
a. sample job description
and evaluation - to evaluate
with the Rector his performance
of the past year.

b. suggested \$1,000 increase
in salary for the year probably
effective August 1975.

Discussion: Mr. Godfrey spoke
in favor of this increase based
on his observation of Fr. Taylor's
past year performance, etc.

Mr. Morse conveyed his thoughts
and comments to Gordon Parks;
he (Mr. Morse) is not in favor
of a salary increase in view
of present state of financial
inadequacy.

MOTION: Mr. Edwards moved
that we increase Fr. Taylor's
salary - package by \$1,000
effective August 1, 1975.
Motion was carried.

RECOMMENDATION: That a letter
be sent to the parishioners
from the Stewards regarding
the finances of the Church, etc.

(Note Father Taylor, previously
asked to excuse himself
from the "Chair" and
returned to resume the Chair.)

Fr. Taylor asked to have this
\$1,000 added to his travel
expense; this will bring his
Travel Expense up to \$1,600
per year.

2. Mr. Goffney suggested that an alarm system be installed with the SFA system.

3. Central Erie Deanery Meetings: Pre-convention workshops are to be held to acquaint delegates, etc. with their duties and responsibilities at the Convention. Issues of great importance are coming up and parishioners should be well-informed. Next scheduled meeting of the Deanery is for September 1975.

4. October Convention Delegates: Fr. Taylor asks for directive on electing delegates. Suggestion was made that Fr. Taylor and the two Wardens "sift" out three delegates and alternates to report back to the Vestry the names of those recommended.

5. Job Descriptions: It was suggested that the Personnel Committee Chairman (Mr. Godfrey), the Wardens and the Rector work out job descriptions for employees and report their descriptions back to the Vestry.

Motion to adjourn the meeting was made by Mr. Godfrey and seconded by Mr. Goffney.

Meeting adjourned at 10:05 Am.

Next scheduled Vestry Meeting to be held Monday, August 4, 1975.

Total Attendance (17), includes 10 Vestrymen.

Respectfully submitted,
Hatter Appling, Clerk

7-7-75

Christian Education Committee

Tentative Goals

Processs to be used in reaching goals

Involvement of all in Parish

Special involvement of of teenagers

Time schedule

Activities of UBE

Greater involvement of Sponsors and Godparents of Confirmands

Sunday School

Curriculum

Additional teachers

Training session

Appointment of Assistant superintendent

Information Rack For Parish Hall

Josephine Hunter

Elsie Sparks

Virginia Agard

Geneva Scruggs

Kenneth Greene

Addison Hinton

Fred Anderson

House Keeping Report

A) Toilet seats purchased - 7/1/75

B) There will be an inventory of the Kitchen Equipment sometime in the next month.

C) Towel Service

① Frontier Linen

Minimum 6.00 purchase = 4 rolls
1.50 per roll every week or every other week picks up. Contact Frontier for Towels

② Morgan Linen

Same as Frontier Linen except they pick up every week

D) There is a need for Garbage cans in the back & there - the committee will pick them up

Investigate

E) A Professional Window cleaner is need for cleaning church window

F) Pop Pepsi Machine need to be replaced -

The committee met 7/6/75

Respectfully yours

Frederick Mcapin
House Keeping Chairman

Vestry Meeting Attendance

2/4/75

1. Josie Hunter
2. Wm. Godfrey
3. Frederick Mcapin
4. Bernice Macfarland
5. Mildred B. Coleman
6. William H. Mcapin
7. Alex Cales
8. Fred W. Anderson
9. J. I. Evans
10. J. I. Evans
11. Willard A. Morse
12. Philip V. Coffey
13. Dr. Benjamin Bullock, Jr.
14. R. Edwards
15. Marjorie Rudd
16. Father E. Don Taylor
17. Miss D. Appling

DR. BENJAMIN F. BULLOCK, JR.
457 THIRD STREET
NIAGARA FALLS, NEW YORK 14301
Telephone 285-6475

Report of Budget Committee July 7, 1975

Pledges: 1974	145	\$20,654.00
1975	114	\$19,393.00 ½ yr. \$9,696.50

Income at end of 1st half year:

1974	\$13,787.15
1975	\$14,317.36

Budget for half year 1975: \$27,071.94

Notes A. Income from envelopes \$4,620.86 over pledges
B. Income from envelopes \$12,754.58 less than budgeted.

Respectfully Submitted
Budget Committee

Mrs. Erna Clark
Mrs. Geneva B. Scruggs
Dr. Benjamin F. Bullock, Jr.

Roots

Feb 4, 1975

Housekeeping Report

1. Buffing Machine -

Three companies were checked for prices they are as follows;

a. Tri-State Sanitation- \$435 for a 16 inch

b. Emulso - 16 inch went for \$380 List price, but is going to be on sale starting next week, for \$280

c. John R. Corr- 18 inch - \$357

It is the opinion of the Housekeeping committee that we buy the machine from Emulso.

It was also brought to the attention of the committee that unauthorized personnel had been using the vacuum cleaner. I believe that it was do to this fact that the Beater Bar became broken. SEARS Fixed the vacuum free since the church has a two year garuntee.

Sincerely yours,

Frederick W McAlpin

Frederick W McAlpin

Chairmen

Community Relations

I have been in the process of organizing a joint program between the Urban-Suburban group and the Women of United Methodist Church. There is a growing problem in the surrounding area around the United Methodist Church on Kensington Ave. Many families that have lived in & around this area for years want to stay, however new families moving in are unsure of their neighbors and its felt, that its impossible to be friends or work together for the betterment of the community.

Therefore on Feb 25 Tuesday at Ten we will meet here at St. Philips to discuss the problems facing us as a community.

Meet your neighbor



